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www.pldi.net



OUTLOOK EXPRESS

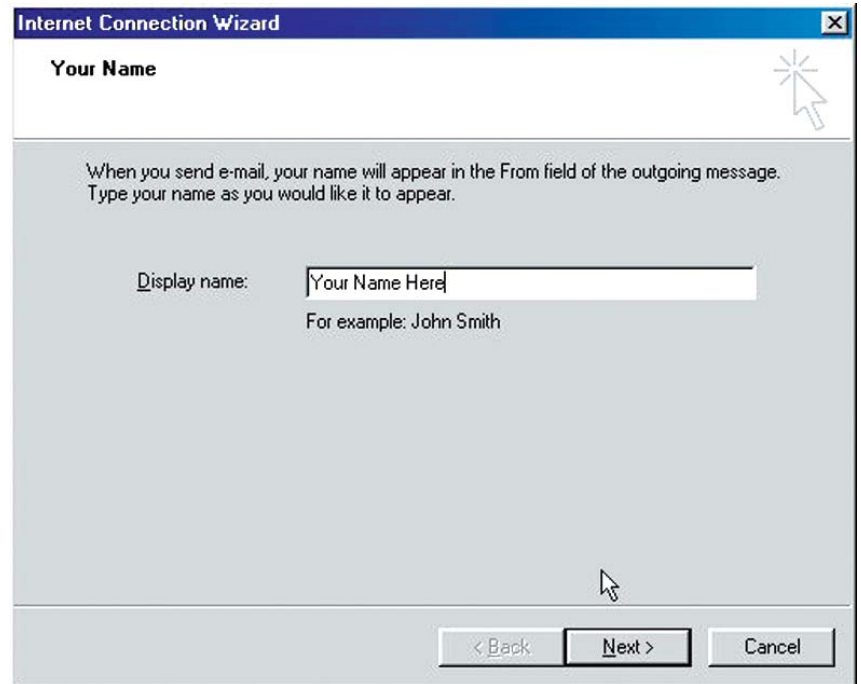
Set Up

OUTLOOK EXPRESS SET UP

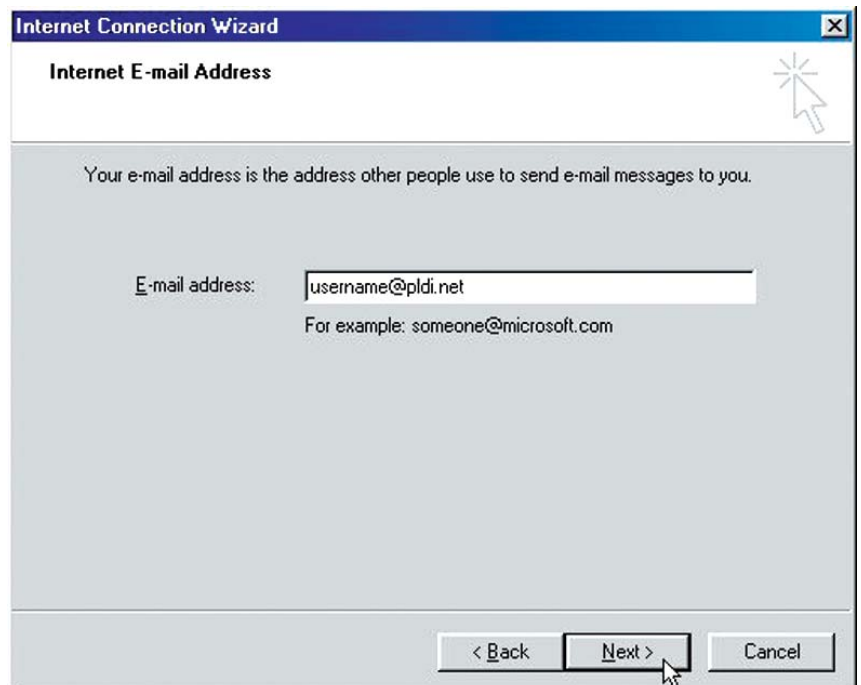
Double click the Outlook Express icon on the Desktop.



The Internet Connection Wizard window will be displayed. Type in your first and last name in the Display Name text box. (This is the name that will be displayed when others receive e-mail from you. This is not your e-mail address.) Click **Next**.

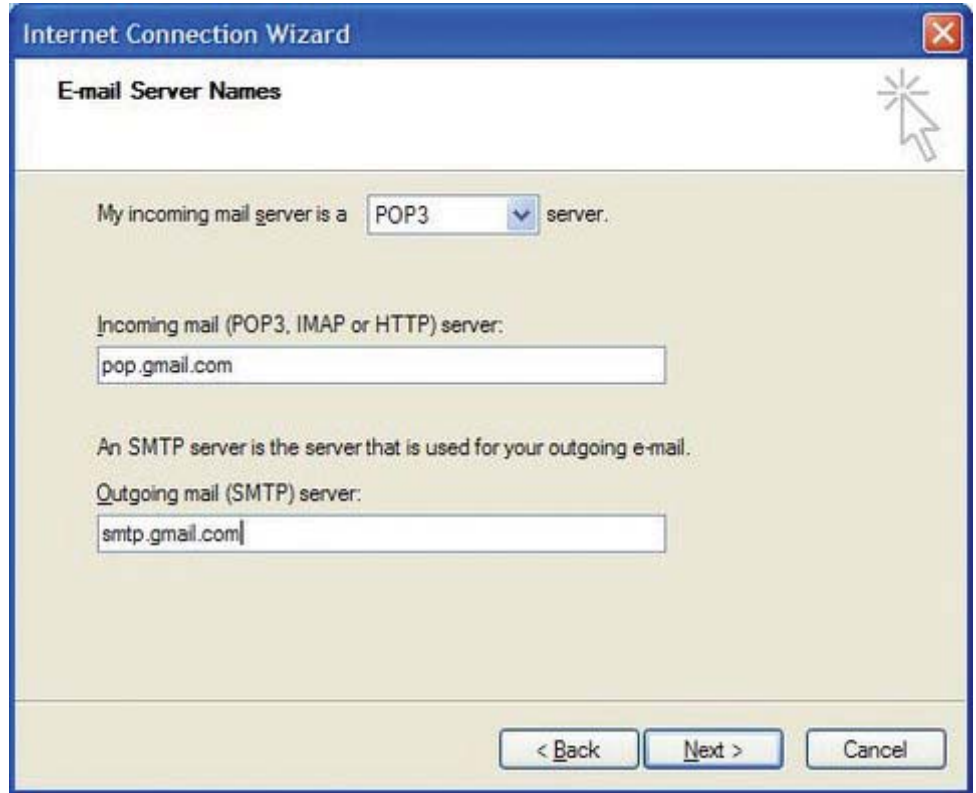
The screenshot shows the "Internet Connection Wizard" window. The title bar reads "Internet Connection Wizard". The main heading is "Your Name". Below the heading, there is a text box containing "Your Name Here". To the right of the text box, there is a small icon of a mouse cursor pointing at a star. Below the text box, there is a line of text: "For example: John Smith". At the bottom of the window, there are three buttons: "< Back", "Next >", and "Cancel".

Type in your pldi.net e-mail address in the **E-mail address** text box. This will be your username@pldi.net. Click **Next**.

The screenshot shows the "Internet Connection Wizard" window. The title bar reads "Internet Connection Wizard". The main heading is "Internet E-mail Address". Below the heading, there is a text box containing "username@pldi.net". To the right of the text box, there is a small icon of a mouse cursor pointing at a star. Below the text box, there is a line of text: "For example: someone@microsoft.com". At the bottom of the window, there are three buttons: "< Back", "Next >", and "Cancel".

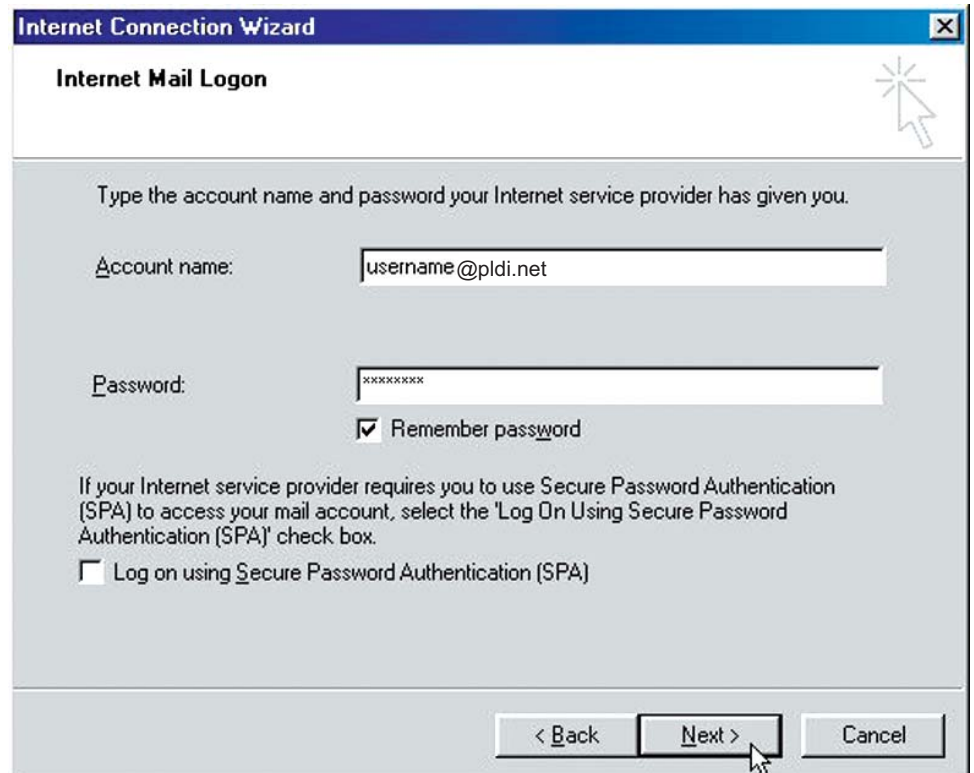
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If the Incoming mail and Outgoing mail fields are blank type **pop.gmail.com** into the Incoming mail text box and type **smtp.gmail.com** into the Outgoing mail text box. Click **Next**.



The screenshot shows the 'Internet Connection Wizard' dialog box, specifically the 'E-mail Server Names' step. The window title is 'Internet Connection Wizard'. The main heading is 'E-mail Server Names'. Below the heading, there is a dropdown menu set to 'POP3' with the text 'My incoming mail server is a POP3 server.' Below this, there is a text box labeled 'Incoming mail (POP3, IMAP or HTTP) server:' containing the text 'pop.gmail.com'. Another text box labeled 'Outgoing mail (SMTP) server:' contains the text 'smtp.gmail.com'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'.

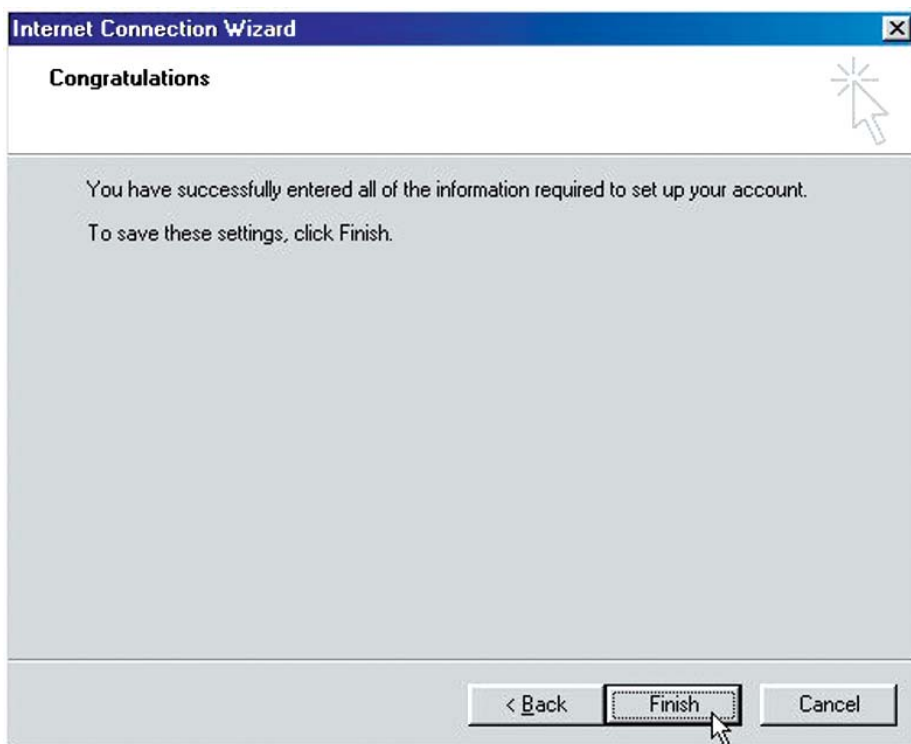
Type in your username **WITH @pldi.net** in the **Account name** text box. It must be in lowercase letters. Click in the Password text box and type in your password. Click **Next**.



The screenshot shows the 'Internet Connection Wizard' dialog box, specifically the 'Internet Mail Logon' step. The window title is 'Internet Connection Wizard'. The main heading is 'Internet Mail Logon'. Below the heading, there is a text box labeled 'Account name:' containing the text 'username@pldi.net'. Below this, there is a text box labeled 'Password:' containing the text 'xxxxxxx'. Below the password box, there is a checked checkbox labeled 'Remember password'. Below this, there is a paragraph of text: 'If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box.' Below this paragraph, there is an unchecked checkbox labeled 'Log on using Secure Password Authentication (SPA)'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'.

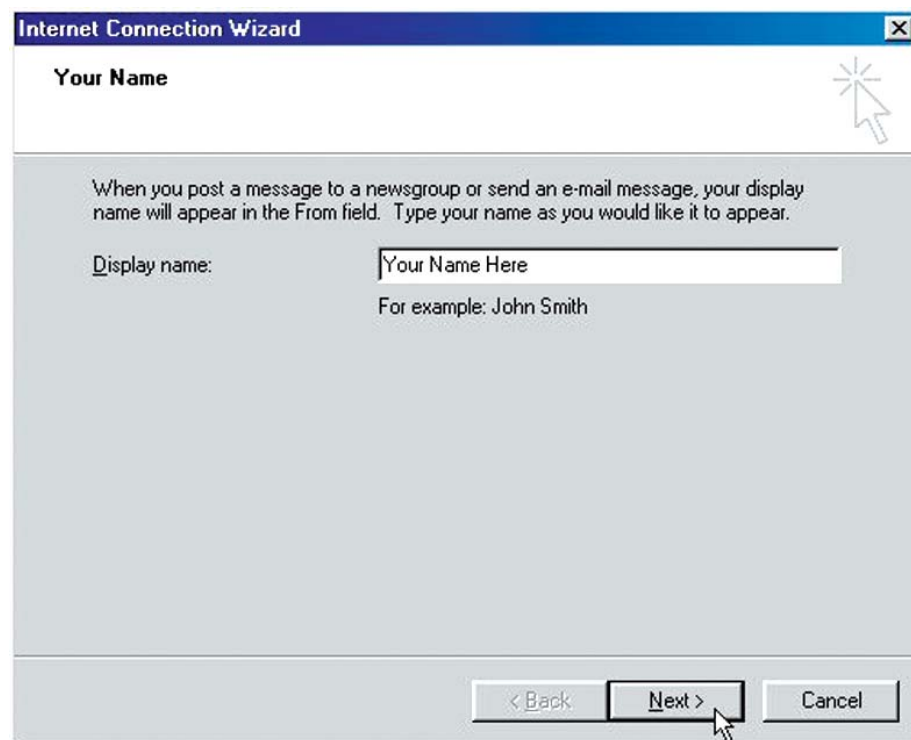
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The Internet Connection Wizard for mail is now complete. Click **Finish**.



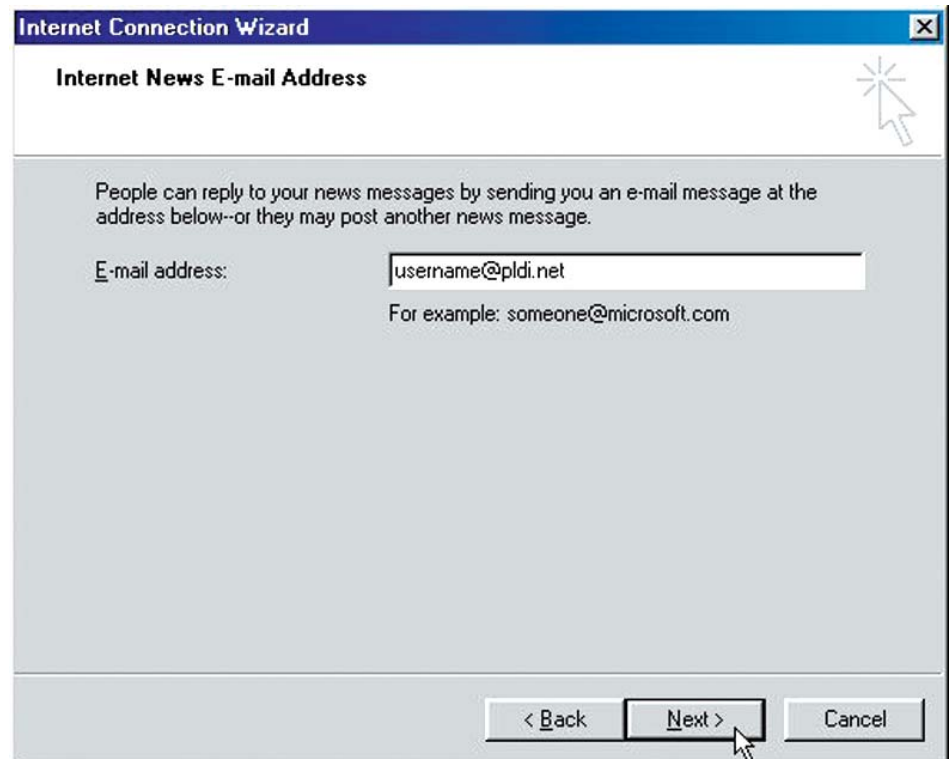
The next step begins the setup for a News server where various newsgroups are found. This is an optional configuration and if you do not use newsgroups, you do not need to continue.

Type in your first and last name in the **Display name** text box. (This is the name that will be displayed when others receive e-mail from you. This is not your e-mail address.) Click **Next**.



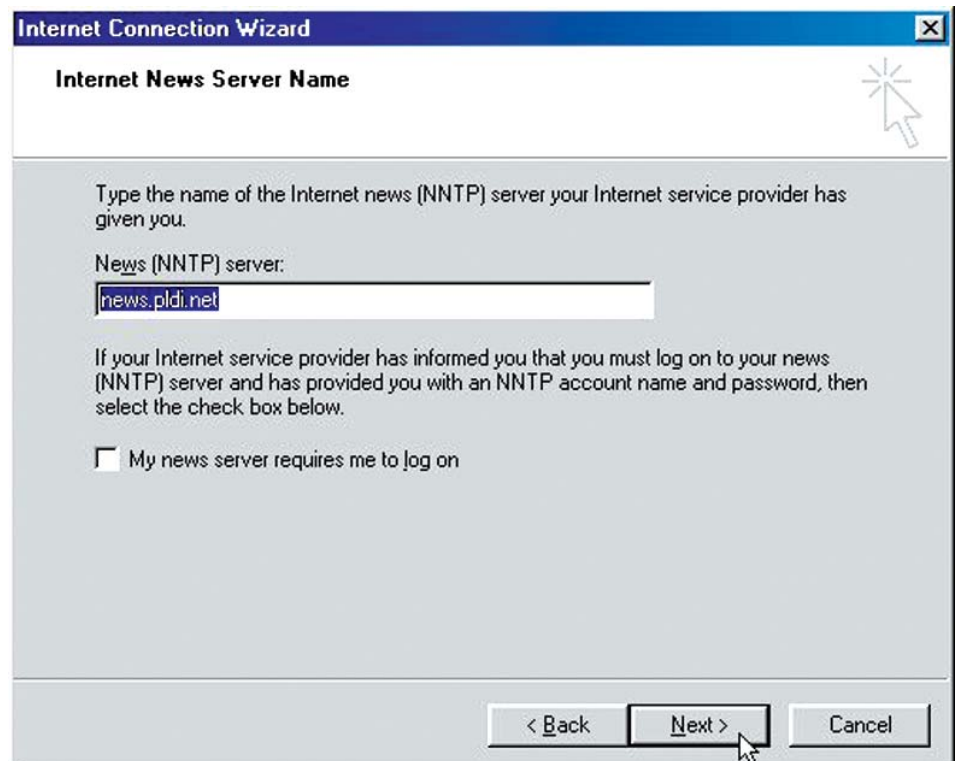
OUTLOOK EXPRESS SET UP

Type in your e-mail address in the **E-mail address** text box. This will be your `username@pldi.net`. Click **Next**.



The screenshot shows the 'Internet Connection Wizard' dialog box with the title 'Internet News E-mail Address'. The main text reads: 'People can reply to your news messages by sending you an e-mail message at the address below--or they may post another news message.' Below this, there is a label 'E-mail address:' followed by a text input field containing 'username@pldi.net'. Underneath the input field, it says 'For example: someone@microsoft.com'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'. A mouse cursor is pointing at the 'Next >' button.

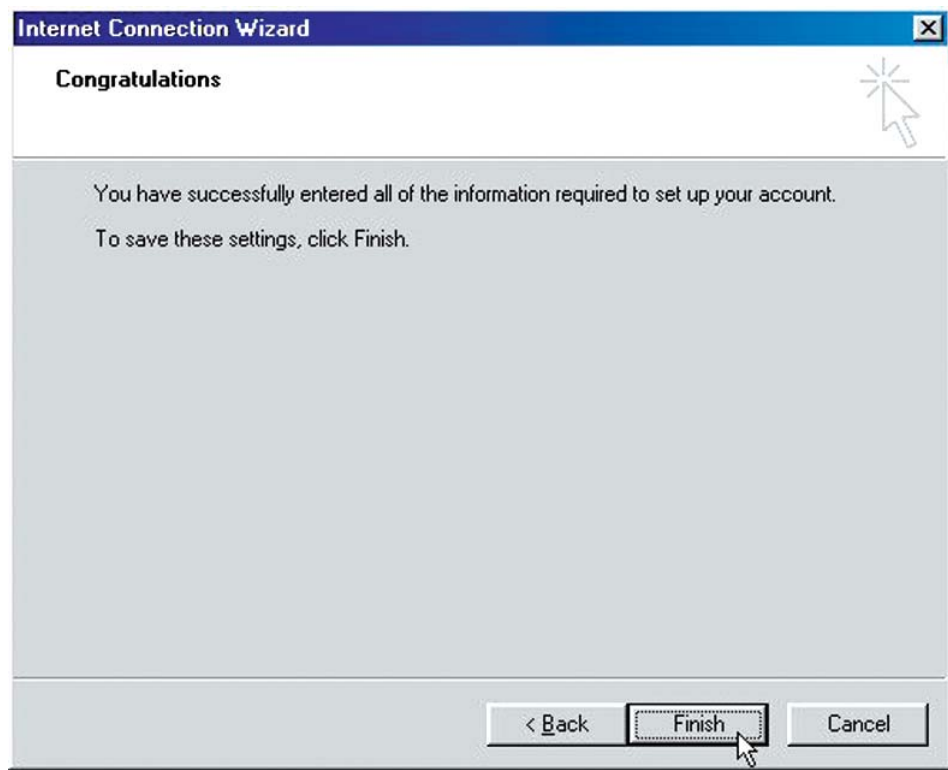
If the Internet News Server Name text box is blank, then type in `news.pldi.net` into the **News server** text box. Click **Next**.



The screenshot shows the 'Internet Connection Wizard' dialog box with the title 'Internet News Server Name'. The main text reads: 'Type the name of the Internet news (NNTP) server your Internet service provider has given you.' Below this, there is a label 'News (NNTP) server:' followed by a text input field containing 'news.pldi.net'. Underneath the input field, it says: 'If your Internet service provider has informed you that you must log on to your news (NNTP) server and has provided you with an NNTP account name and password, then select the check box below.' There is a checkbox labeled 'My news server requires me to log on' which is currently unchecked. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'. A mouse cursor is pointing at the 'Next >' button.

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The Internet Connection Wizard for news is now complete. Click **Finish**.

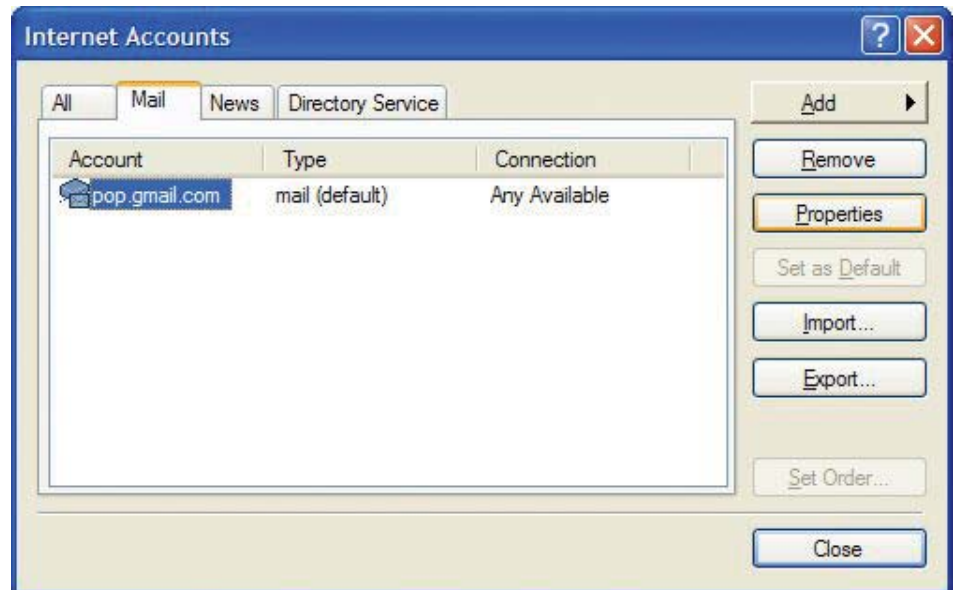


In Outlook Express click on **Tools**, then **Accounts**.

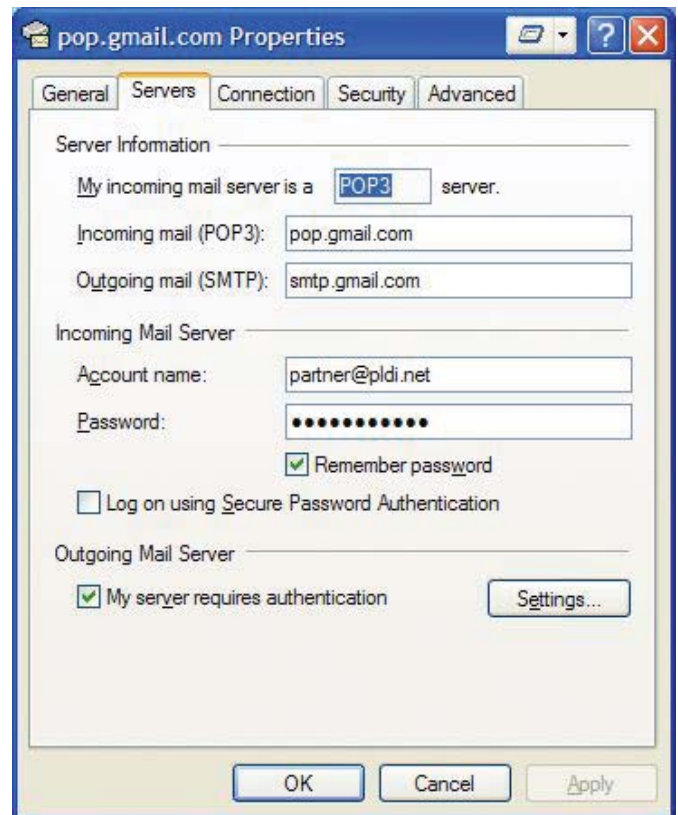


OUTLOOK EXPRESS SET UP

Click on the tab at the top labeled **Mail**. Then double click on **pop.gmail.com**.



Click on the tab at the top labeled **Servers**. Change **Incoming mail (POP)**: to **pop.gmail.com**, change **Outgoing mail (SMTP)**: to **smtp.gmail.com**. In the **Account name** text box type your **username@pldi.net**. Finally, check the box labeled **My server requires authentication**, then click **Apply** and then **OK**.



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In this step click on the **Advanced** tab at the top. The **Outgoing mail (SMTP)** is **465**. Check the box on the following line next to **This server requires a secure connection (SSL)**.

The **Incoming mail port** is **995** and also check the box on the following line next to **This server requires a secure connection (SSL)**.

After you complete this step, click **Apply**, then **OK**.

Now you can close out of the Accounts menu and your e-mail should be working properly.

